

Marina Village Middle School PTC Board Meeting Agenda
March 16, 2021 at 4:30 PM
Join Zoom Meeting
Meeting ID: 852 1142 5879
Passcode: forkids

- I. Meeting called to order at 4:34 PM
- II. Welcome (President: Jana Vermette)
In attendance:
Principal - Levi Cambridge
President - Jana Vermette
Vice President & Treasurer - Robina Bennion
Secretary - Samantha Casey
Staff Appreciation - Jennifer Scipio
Spirit Wear - Stephanie Hansen
Financial Secretary - Caroline Beal
- III. Approval of agenda for current meeting (President: Jana Vermette)
 - A. Motion to approve the agenda made by Sam
 - B. Seconded by Jenn
 - C. All in favor, agenda approved
- IV. Approval of minutes from previous meeting (Secretary: Samantha Casey)
 - A. Motion to approve last month's meeting notes made by Jana
 - B. Seconded by Jenn
 - C. All in favor, notes approved
- V. MVMS Administrator's Update (Principal: Levi Cambridge)
 - A. Full day return to in-person learning is going well
 - B. The golf cart has been received
 - C. Virtual Talent Show: lots of great talent showcased this year; the virtual platform allowed for some fun new talents to be showcased
 - D. April 7th: 5th grade parent night (for incoming 6th grader families)
 - E. Enrichment can move forward, but it's limited. No outside vendors are allowed at this time; only RUSD staff.
 - F. The board has asked the staff to provide a list of ideas for items they would like funded with this year's undesignated funds. Mr. Cambridge offered a few suggestions and will follow up with the board after receiving feedback from staff.
 - G. Wish Lists Items: VR Cart (approximate cost \$1,000), MVMS light pole banners (leadership, cost: TBD), Art Display (tri-fold boards to display student work for school events, cost: TBD)
 - H. 8th Grade Parent Planning Meeting: March 23rd is the next planning meeting. Jana will attend to represent the PTC as they are requesting funds to support their planning. May request additional funds for balloon arch and student gift bags (ideas include: ORHS stickers, gift cards, candy, MVMS or ORHS flags)
 - I. 8th Grade Concert: The Cheeseballs cover band will play for the 8th graders in a live concert, to be held on campus. The concert will include dinner; only RUSD staff will be allowed to attend.

- J. 8th Grade Promotion: Promotion will be a drive through ceremony similar to last year. The 8th grade parent planning committee will work out the details. PTC has a budget set aside; parents will do all the planning. PTC will be responsible for labeling the parking spots as we did last year (family name sign and balloon). Sam will work on the map and provide details to administration based on the sales we had for reserved parking from the SOS campaign.

VI. Treasurer's Report (Treasurer: Robina Bennion)

A. Budget: Next year's operational costs are set aside each year to set new board up to have enough funds to get started. This is approximately \$11,159.00.

B. Budget Adjustments: Board discussed the following proposed budget adjustments:

- Digital Media +\$171.48
- Mustang of the week -\$500.00
- Planners -\$361.13
- PTC Sponsored Events -\$500.00
- Spirit Wear -\$1,800.00
- Fundraising +\$250.00
- Staff Appreciation +\$400.00

Motion to approve for the proposed budget adjustments was made by Jana.

Motion was seconded by Robina.

All in favor, motion carried.

C. Undesignated funds: to be discussed in more detail at next month's meeting

D. Activity (disbursements & deposits): see below

**Marina Village Middle School PTC
Balance Sheet
As of March 16, 2021**

	<u>Mar 16, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
El Dorado Savings Bank	32,220.41
PayPal Account	97.50
Total Checking/Savings	<u>32,317.91</u>
Accounts Receivable	
Accounts Receivable	175.00
Total Accounts Receivable	<u>175.00</u>
Total Current Assets	<u>32,492.91</u>
TOTAL ASSETS	<u><u>32,492.91</u></u>
LIABILITIES & EQUITY	
Equity	
Opening Balance Equity	
Designated - Pending Projects	6,088.00
Undesig Funds - Oper Exp CY	2,496.00
Undesig Funds - Oper Exp Nxt Yr	11,159.00
Undesignated Funds	6,140.89
Total Opening Balance Equity	<u>25,883.89</u>
Net Income	6,609.02
Total Equity	<u>32,492.91</u>
TOTAL LIABILITIES & EQUITY	<u><u>32,492.91</u></u>
Designated - Pending Projects	6,088.00
Undesig Funds - Oper Exp CY	2,496.00
	<u>8,584.00</u>

VII. Fundraising (Deanna Carnahan updated via email)

A. Family Night Out:

Cascada: We still have not received the check. The board agreed, we will no longer use them for future fundraiser due to lack of communication and complaints of poor service.

Chick-Fil A: Our total for the day was \$1,412, our check is for \$282.00. We should receive the check within the week.

Mountain Mike's: We received a check for \$320.00.

Marina has 3 more Family nights planned for this year:

April 7th- Rubio's

April 21st- Mountain Mike's

May 12th- Mountain Mike's

B. Future Fundraising Updates: Empire Ranch does not do golf tournaments anymore, Serrano doesn't have an opening until August. DeAnna will contacted Cameron Park if

the board feels a golf tournament is doable this year. Also considering Flying Disc Golf Park in Folsom. Will discuss more at our next meeting.

- VIII. Publicity/Website/Communications (Colleen Triana updated via email)
- A. Social media and PTC website is up to date.
 - B. Will post open PTC Board positions for next year; everyone should be actively recruiting.
- IX. Volunteer Coordinator (Kelley Gordon updated via email)
- A. There are no events to report on at this time; will be available to support 8th grade events if needed
- X. Spirit Wear (Stephanie Hansen)
- A. MVMS T-shirt order has been placed for 5th graders from Lake Forest
 - B. T-Shirt contest update; winner to be announced soon
- XI. Beautification (Sara Haliday & Robina Bennion updated via email)
- A. Current Need: vegetable seeds, planting pods (to get the seeds started), garden gloves (as there are none in the shed), and a portable greenhouse for the science department (still waiting on confirmation on the refund of the old one), little tags to label vegetables in the raised beds, and some sunflower seeds to grow sunflowers in the raised beds.
 - B. Recycle Bank Water Wise Going Green Project (Grant \$1,500): Funds are currently being held by MVMS; Gina to request reimbursement as funds are expended. Current balance \$505.93.
 - roses and bender board around the flagpole
 - picking garden with fruit trees and berries
 - deer fencing around picking garden
 - raised bed outside classrooms
 - removing high water usage plants and replace river cobbles to create a short wall around oak tree
 - create a walkway using bend a board and decomposed granite
 - remove stump by lunch area/gym and plan low irrigation herbs
 - C. Latrobe Grant (\$2,500): Green house was purchased with these funds. Current balance \$1,427.51
 - D. Youth Environmental Activity Club Launch
 - fruit trees and bushes \$800
 - signs for recycling bins \$30
 - recycling bins \$480
 - rainwater collectors \$300
 - greenhouse \$890
 - E. Endowment Grant (\$2,800). Current balance \$2,274.63.
 - outdoor science gardens and green house
 - campus wide recycling and compost programs
 - outdoor live lab science lessons
 - Recycling: Bins and receptors around campus that were made last year, however, not doing any type of recycling projects this year due to COVID. Hoping to pick back up next year; need someone who wants to be in charge of collecting the recycling and then taking it in; there will be a new garden club facilitator next school year

- XII. Enrichment (Deanna Carnahan)
 - A. Board needs to advise Levi if we are still interested in moving forward with enrichment given the new guidelines of no outside vendors. This limits the current class offering.

- XIII. Staff Appreciation (Jennifer Scipio & Samantha Casey)
 - A. Board discussed the weeklong events for Staff Appreciation (remaining budget: \$1,150.04).
Draft plan (flyer to be updated):
 - Monday: Masks (\$200)
 - Tuesday: Gift Cards (\$310)
 - Wednesday: Student/Family involvement & MVMS lanyard or keychain (\$200)
 - Thursday: Student/Family involvement & Treat Trolley (\$250)
 - Friday: Lunch from Sourdough (\$500)
 - B. Idea: Involve Leadership (Candy Grams). Levi is reach out to see if they'd be interested.

- XIV. MVMS Teacher Liaison (no update, no teacher in attendance)

- XV. Old Business (President: Jana Vermette & Vice President: Robina Bennion)
 - A. By Laws Committee: to be tabled for a future meeting

- XVI. New Business (President: Jana Vermette & Vice President: Robina Bennion)
 - A. Big Spoon or another treat for state testing (616 students, 62 staff): to be discussed in more detail at a future meeting
 - B. PTC Board Positions for next year: to be discussed in more detail at a future meeting
 - C. phone case fundraiser (proposed by Jana) to be discussed in more detail at a future meeting.

- XVII. Adjourn – Meeting adjourned at 6:00 PM.