

Marina Village Middle School
PTC Board Meeting Agenda
February 16, 2021 at 4:30 PM

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<https://egusd-net.zoom.us/j/85211425879>

[Meeting ID: 852 1142 5879](#)

[Passcode: forkids](#)

- I. Welcome (President: Jana Vermette)
 - a. Call Meeting to order 4:32 PM
Principal - Levi Cambridge
President - Jana Vermette
Vice President & Treasurer - Robina Bennion
Secretary - Samantha Casey
Communications - Colleen Triana
Staff Appreciation - Jennifer Scipio
Spirit Wear - Stephanie Hansen
Financial Secretary - Caroline Beal
Enrichment & Fundraising - DeAnna Carnahan
Michelle Starkel - Parent

- II. Approval of agenda for current meeting (President: Jana Vermette)
 - a. Motion to approve the agenda
Jen made a motion to approve the agenda
Motion was seconded by Robina
All in favor, agenda approved

- III. Approval of minutes from previous meeting (Secretary: Samantha Casey)
 - a. Motion to approve last month's meeting notes
Robina made a motion to approve the meeting notes from January 2021
Motion was seconded by Jen
All in favor, notes approved

- i. MVMS Administrator's Update (Principal: Levi Cambridge)
 - a. Mustang spirit cups are on the fence and look great
 - b. Mrs. Harp will be inducted into the school counselor hall of fame by Stanford University
 - c. Valentine's Day spirit week was a hit
 - d. Wellness Together night for Cyber Safety was successful
 - e. A Virtual Talent Show will be held on March 18th
 - f. School Reopening Update: Originally, the CA Department of Public Health had two categories which district could apply for a waiver under and RUSD did not qualify for either, but they have since modified the criteria so RUSD can now apply for a waiver. The process to obtain a waiver is a two-step process. First, they submit a letter of intent

then there is an application review window of two weeks. RUSD leadership is currently working on this process. Look for an update in March.

- g. 8th grade promotion ideas: concert for 8th grade students only, need to get approved by the health department, staff members will serve the food and bring goodies to the student, students will remain in stable groups, more information to come
- h. Virtual reality google cart follow up: PTC purchase was scratched last year so Levi was following up for record keeping purposes

IV. Treasurer's Report (Treasurer: TBD)

- a. Activity (disbursements & Deposits)
- b. Budget (see screenshots)

**Marina Village Middle School PTC
Balance Sheet
As of February 16, 2021**

	Feb 16, 21
ASSETS	
Current Assets	
Checking/Savings	
El Dorado Savings Bank	\$ 31,492
Total Checking/Savings	31,492
Accounts Receivable	
Accounts Receivable	2,525
Total Accounts Receivable	2,525
Total Current Assets	34,017
TOTAL ASSETS	\$ 34,017
 LIABILITIES & EQUITY	
Equity	
Opening Balance Equity	
Designated - Pending Projects	\$ 5,917
Undesig Funds - Oper Exp CY	5,660
Undesig Funds - Oper Exp Nxt Yr	11,159
Undesignated Funds	3,148
Total Opening Balance Equity	25,884
Net Income	8,133
Total Equity	34,017
TOTAL LIABILITIES & EQUITY	\$ 34,017
Undesignated Funds	3,148
Net Income - CY (undesignated)	8,133
Less Accounts Receivable	(2,525)
	8,756

Marina Village Middle School PTC
Profit and Loss
January 20, 2021 - February 16, 2021

	Jan 20 - Feb 16, 21
Ordinary Income/Expense	
Income	
Direct Public Support	
Corporate Contributions	\$ 957
Fundraiser Income	530
Spirit Wear Income	35
Total Direct Public Support	1,522
Indirect Public Support	
Electronic Scrip	1
Total Indirect Public Support	1
Total Income	1,523
Gross Profit	1,523
Expense	
Designated Expenses	
Golf Cart	1,500
Total Designated Expenses	1,500
Operations	
Administration	11
Total Operations	11
Total Expense	1,511
Net Ordinary Income	12
Net Income	\$ 12

V. Fundraising (Deanna Carnahan)

- a. PGMS walk-a-thon: DeAnna will connect with the middle school team to gather information of what we need in order to be able to participate and collect funds
- b. Chic-fil-a and Mountain Mike's dinner out fundraisers coming soon
- c. Golf Tournament: Discussed details about Lakeview's Golf Tournament (August 2020) held at Serrano, there was no auction and dinner yet the PFO was still able raise a few thousand dollars. DeAnna will follow up with Michelle Starkel on details for a possible fundraiser for MVMS.
- d. Discussed a mask fundraiser, using the same vendor as Lakeview Elementary, about a two week lead time, Stephanie to follow up for Michelle Starkel
- e. Stephanie to follow with Handles Ice-cream for a desert out fundraiser

VI. Publicity/Website/Communications (Colleen Triana)

- a. Discussed linking the PTC meeting notes to principals newsletter as well as Facebook and Instagram so parents have greater access to read the monthly meeting notes

b. Upcoming posts: March 2 Chic-fil-a 11am-8pm & March 10 Mountain Mikes 11am-8pm

- VII. Volunteer Coordinator (Kelley Gordon not in attendance)
 - a. no update due to no volunteer needs at this time

- VIII. Spirit Wear (Stephanie Hansen)
 - a. Stephanie will follow up with adding masks to the spirit wear inventory
 - b. New Vendor: Discussed waiting until July for a new vendor, possibly using the spirit wear fundraiser company discussed, great variety, easy to order, and items deliver directly to student's homes

- IX. Beautification (no representative in attendance)
 - a. Robina reached out to Sara for an update, no new expenditures, still working on replacing the green house

- X. Enrichment (Deanna Carnahan)
 - a. Unable to launch enrichment at this time; item tabled for when we are given permission
 - b. 1099's tax forms went out to those who worked enrichment in 2020

- XI. Staff Appreciation (Jennifer Scipio)
 - a. Continuing the monthly teacher treats in the teacher's boxes
 - b. Staff Appreciation week May 3rd -7th
 - c. Perhaps involve Leadership students in teacher candy grams

- XII. MVMS Teacher Liaison (no representative in attendance – no update)

- XIII. Old Business (President: Jana Vermette & Vice President: Robina Bennion)
 - a. By Laws Committee – tabled for another meeting

- XIV. New Business (President: Jana Vermette & Vice President: Robina Bennion)
 - a. 8th grade promotion will be a drive through again
 - b. Cost for concert and graduation: a request will go out to families of 8th graders, the site has some funds as well, so we can make sure it will happen. No PTC funds will be requested for the concert, similar PTC contribution for promotion as last year. Sam (Vice Principal) will send a request to 8th grade parents to form a committee to plan the promotional events

- XV. Adjourn
-Meeting adjourned at 5:32