

Marina Village Middle School
PTC Board Meeting Notes
December 15, 2020 at 4:30 PM

Join Zoom Meeting

<https://egusd-net.zoom.us/j/84254084479>

Meeting ID: 842 5408 4479

Passcode: forkids

- I. Welcome (President: Jana Vermette)
 - A. Meeting called to order at 4:35 PM
In attendance at today's meeting:
Principal - Levi Cambridge
President – Jana Vermette
Vice President & Treasurer– Robina Bennion
Secretary – Samantha Casey
Staff Appreciation – Jennifer Scipio
Communications – Colleen Triana

- II. Approval of agenda for current meeting (President: Jana Vermette)
 - A. Motion to approve the agenda made by Jenn
 - B. Seconded by Robina
 - C. All in favor, motion carries

- III. Approval of minutes from previous meeting (Secretary: Samantha Casey)
 - A. Motion to approve last month's meeting notes made by Jana
 - B. Seconded by Colleen
 - C. All in favor, motion carries

IV. MVMS Administrator's Update (Principal: Levi Cambridge)

- A. They're in the final stretch before winter break
- B. Staff lunch coming up on Friday funded by the PTC
- C. Spirit Week lead by Student Leadership, doing great to engage students
- D. 100 merit celebrations went well
- E. Parent Nights to come provided by Wellness Together (Jan. 14th Anxiety & Feb. 4 Cyber Safety): total cost \$2,500 (each school will contribute \$300 so MVMS's total cost is \$600). The presentation will be recorded for parents to review after, the parent night sign up will be coming out soon
- F. RUSD Board Meeting tonight to decide on January 4, 2021 return plan

V. Treasurer's Report (Robina Bennion)

- A. Activity (reviewed Disbursements, Deposits, Grant Funds) – See screenshots of financials below
- B. Vote to move \$750 from designated funds from Parent Night to Staff Appreciation. In turn Marina is going to pay for the Parent Night, \$700, and PTC will cover the Holiday Lunch budgeted for \$650.
- C. Sam made a motion to approve to reallocate the funds
- D. Jenn seconded the motion
- E. All in favor, motion carries

Marina Village Middle School PTC
Profit & Loss Budget vs. Actual
 July 2020 through June 2021

	<u>Jul '20 - Jun 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
Direct Public Support			
Corporate Contributions	\$ 1,000	\$ 700	\$ 300
Enrichment Income	-	14,743	(14,743)
Total Fundraiser Income	12,943	15,858	(2,915)
General Donation	-	195	(195)
Grant - Project Green	-	-	-
Spirit Wear Income	889	2,118	(1,229)
Total Direct Public Support	14,832	33,614	(18,782)
Indirect Public Support			
Amazon Smile	81	123	(42)
Electronic Scrip	1	5	(4)
Total Indirect Public Support	82	128	(46)
Total Income	14,913	33,742	(18,829)
Gross Profit	14,913	33,742	(18,829)
Expense			
Designated Expenses			
8th Grade	-	1,500	(1,500)
Art Club Fundraiser	-	286	(286)
Beautification Grants	-	2,275	(2,275)
CORE 3	-	-	-
Digital Media Equipment	998	827	171
Enrichment	-	600	(600)

Parent Night	-	750	(750)
Pear Deck	-	-	-
Schwab Grant (MVMS)	-	1,428	(1,428)
Total Designated Expenses	998	7,665	(6,667)
Operations			
Administration	117	250	(133)
Beautification	-	-	-
Fundraising (Operations)			
PayPal / Square (Fund)	215	-	
Fundraising (Operations) - Other	186	800	(614)
Total Fundraising (Operations)	401	800	(399)
Insurance - Liability, D and O	450	450	-
Mustang of the week	-	500	(500)
Planners	2,400	2,761	(361)
PTC Sponsored Events (Non-Fund)	-	500	(500)
Spirit Wear			
PayPal / Square Charges (Ops)	25	200	(175)
Spirit Wear - Other	839	2,800	(1,961)

**Marina Village Middle School PTC
Balance Sheet
As of December 15, 2020**

**Marina Village Middle School PTC
Profit & Loss Budget vs. Actual
July 2020 through June 2021**

	Jul '20 - Jun 21	Budget	\$ Over Budget
Total Spirit Wear	864	3,000	(2,136)
Staff Appreciation	-	800	(800)
Telephone, Telecommunications	-	-	-
WEB	715	1,328	(613)
Website	-	250	(250)
Total Operations	4,947	10,639	(5,692)
Taxes	-	520	(520)
Total Expense	5,945	18,825	(12,879)
Net Ordinary Income	8,968	14,917	(5,950)
Net Income	8,968	14,917	(5,950)

	Dec 15, 20
ASSETS	
Current Assets	
Checking/Savings	
El Dorado Savings Bank	32,122.65
PayPal Account	204.18
Total Checking/Savings	32,326.83
Accounts Receivable	
Accounts Receivable	2,525.00
Total Accounts Receivable	2,525.00
Total Current Assets	34,851.83
TOTAL ASSETS	34,851.83
LIABILITIES & EQUITY	
Equity	
Opening Balance Equity	
Designated - Pending Projects	6,667.00
Undesig Funds - Oper Exp CY	6,212.00
Undesig Funds - Oper Exp Nxt Yr	11,159.00
Undesignated Funds - Oper Exp	1,845.89
Total Opening Balance Equity	25,883.89
Net Income	8,967.94
Total Equity	34,851.83
TOTAL LIABILITIES & EQUITY	34,851.83

VI. Fundraising (Deanna Carnahan was absent but send an update via email)

- A. Farmer Gene's fundraiser didn't bring in a lot of money, but it was wonderfully done, it was a great day
- B. Our Chick-Fil-A fundraising night sold \$2,260 which earns MVMS \$452.00
- C. Amazon Smile Donation (received): \$42.65
- D. This month the PTC have received \$150 for SOS donation, \$60 for Spiritwear
- E. Waiting to hear back from Cascada on what funds were earned from their dinner night out fundraiser

VII. Publicity/Website/Communications (Colleen Triana)

- A. Not much to report, added business sponsor to Facebook and PTC website
- B. Will post about Parent Information Nights

VIII. Volunteer Coordinator (Kelley Gordon not in attendance, no update)

IX. Spirit Wear (Stephanie Hansen not in attendance, no update)

X. Beautification (Sarah Haliday not in attendance, update provided by Robina Bennion)

A. Recycle Grant items have been purchased, see financials below

Recycle Bank Fund	Quantity	Total Price	
Honeycrisp Apple Tree	2	\$ 63.46	
Bing cherry tree	2	\$ 78.78	
Grape Shrub	3	\$ 74.94	
Black Deer Fencing	3	\$ 58.74	
Mandarin Tree	1	\$ 65.45	
Top soil	5	\$ 13.95	
Rose-Orange	2	\$ 34.90	
Lemon Zest Rose	3	\$ 50.79	
Sugar tip rose	3	\$ 49.59	
Raised Garden Beds	15	\$ 415.95	
	Tax	\$ 52.52	
	Delivery Fee	\$ 35.00	
	Total-	\$ 994.07	Recycle Grant Funds
			Used per Sarah
			12/15/2020

XI. Enrichment (Deanna Carnahan not in attendance, update provided via email)

A. Planning on starting enrichment in February, pending school return plan

XII. Staff Appreciation (Jennifer Scipio/Samantha Casey)

A. Staff Lunch is ready for Friday. Sam will pick up sandwiches and deliver dessert, drinks, and lunch

B. Jenn will continue to work on monthly treats to deliver to teacher's boxes

XIII. MVMS Teacher Liaison (no teacher in attendance – no update)

XIV. Old Business (President: Jana Vermette & Vice President: Robina Bennion)

A. Golf Cart update – Jana continues to look for a reasonably priced golf cart to fit the approved budget

- B. By Laws Committee – tabled for future meeting
- C. Tax return is being processed

XV. New Business (President: Jana Vermette & Vice President: Robina Bennion)

- A. MVMS Fence Sign (cups): Jana to connect with Mr. Cambridge

XVI. Adjourn

-Motion to adjourn the meeting at 5:18PM