

**Marina Village Middle School  
PTC Board Meeting Notes  
April 19, 2022 4:30 PM  
MVMS Library (in person)**

- I. Welcome (President: Samantha Casey)
  - A. Call meeting to order at 4:34 p.m.
  
- II. Roll Call (Secretary: Mary Beth Seedall)
  - A. In Attendance
    - a. President – Samantha Casey
    - b. Principal - Levi Cambridge
    - c. Secretary – Mary Beth Seedall
    - d. Treasurer – Michelle Starkel
    - e. Financial Secretary - Caroline Beal
    - f. Fundraising/ Spirit Wear – Stephanie Hansen
    - g. PTC Rep/ Librarian – Kimberly A. Valdez
    - h. Parent - Erin Koht
    - i. Parent - Bridget Clarke
    - j. Teacher - Michelle Noble
    - k. Teacher - Teresa Merrill
    - l. Teacher - Jamie Olson
    - m. Teacher - Scott Williams
    - n. Teacher - Jessica Swartz
  
- III. Approval of Agenda for current meeting (President: Samantha Casey)
  - A. Motion to approve the agenda made by Caroline Beal
  - B. Motion seconded by Stephanie Hansen
  - C. All in favor, motion approved.
  
- IV. Approval of minutes from previous meeting (Secretary: Mary Beth Seedall)
  - A. Motion to approve last month's meeting minutes made by Samantha Casey
  - B. Motion seconded by Stephanie Hansen
  - C. All in favor, motion approved.
  
- V. Treasurer's Report (Treasurer: Michelle Starkel)
  - A. Activity (Disbursements & Deposits) see attached
    - a. Golf brought in \$21K
    - b. SOS brought in \$18K
    - c. Reserves remain.
  
  - B. Next year expenses: Planners, Spirit Wear, Fundraising
  - C. Books close June 30, deadline to submit expenses is May 27.
  
- VI. MVMS Administrator's Update (Principal: Levi Cambridge)

- A. Updates - Past: Track started, Talent Show, 6th Grade Orientation at elementary schools, Golf Tournament.
  - B. Updates - Future: Band & Leadership trips, CAASPP Testing (no modified schedules), April 25 Wellness event w/ food, Spelling Bee, End of year events.
  - C. Working on Golf auction winner prizes - golf cart, pizza day and PE passes.
- VII. Fundraising (Stephanie Hansen)
- A. \$300 from Viscuso's Pizza
  - B. Chick Fil-A week of 4/27 - earn \$ via mobile app only.
  - C. Golf Tournament: please give shout-out to Kristen and Lucy/ Golf Committee
- VIII. Publicity/ Website/ Communications (Colleen Triana)
- A. No updates
- IX. Volunteer Coordinator (Ruhi Shah)
- A. No updates
- X. Spirit Wear (Stephanie Hansen)
- A. No updates
- XI. Beautification (Katherine Spohnholz or Gina Johnston)
- A. Status of (Pre-Covid \$1,600) Grant still TBD (Michelle and Samantha have details if needed).
- XII. Enrichment (DeAnna Carnahan)
- A. Spring enrichment continues.
- XIII. Staff Appreciation (Debra Carlson)
- A. Staff Appreciation Week: First week of May, working on flyer and will use increased budget.
- XIV. New Business (Samantha Casey)
- A. 8th Grade Graduation
    - a. \$2K in PTC budget, Sponsors pay PTC via Paypal.
    - b. Sam working on seating assignments
  - B. By-laws meeting rescheduled
- XV. Financial Requests & Funding (Samantha Casey)
- A. Presentations made by teachers. After follow-up to confirm details and numbers, the following is a recap of what was presented/ approved:
    - Noble, Microscopes, \$2,500 (Science)
    - Childers, Human Skelton, \$150 (Science)
    - Lubic, Spanish Magazines, \$618.60 (Spanish)
    - Swartz, Long Walk novels, \$848.34 (English)
    - Williams, Science Enrichment, \$2,000 (Science)
    - Drever, Outsiders novels, \$508.95 (English)
    - Valdez, Library Refresh Project, \$12,000 (Library)
    - Merrill, Calculators, \$435 (Math)
    - Bardini, Garbage Disposal, \$100 (Staff)
    - Harp, Counseling Games, not approved due to lack of attendance

- All Teachers, \$200 each, \$7,200 (36 Teachers) -
- **This is a total of \$26,360.89**
  - a. Motion to fund all requests discussed made by Samantha Casey.
  - b. Motion seconded by Stephanie Hansen
  - c. All in favor, funding approved.

XVI. New Business (President: Samantha Casey & Vice President: DeAnna Carnahan)

A. 2022-2023 PTC Board Elections:

BOARD

President	Debra Carlson
Vice President	Caroline Beal
Treasurer	Michelle Starkel
Financial Secretary	Erin Koht
Secretary	Mary Beth Seedall
Fundraising	Stephanie Hansen
Publicity/ Website	Tricia Johnstone

VOLUNTEER CHAIR POSITIONS

Volunteer Coordinator	Ruhi Shah
Spirit Wear	Stephanie Hansen
Beautification	Katherine Spohnholz
Enrichment	OPEN
Staff Appreciation	Bridget Clarke

MV Teacher Liaison

- a. Motion to approve candidates for all positions listed above made by Samantha Casey
- b. Motion seconded by Stephanie Hansen.
- c. All in favor, motion approved.
- d. Debra Carlson will be in touch with all members about next year.

XVII. Adjourn

- A. Samantha Casey makes a motion to adjourn meeting at 5:39 p.m.
- B. All in favor, meeting adjourned.

Marina PTC  
2021-22 Revenue / Operating Expenses / Designated Funds

	2020 -21 Actual			YTD Activity		
<b>Revenue</b>						
Amazon Smiles	200.00			250.03		
Business / Parent Donations	2,257.00					
Enrichment				16,860.00		
Escrip-Raley's, Nugget, Box Tops	4.00					
Golf Tournament				40,413.47		
S.O.S. PTC Fundraiser	11,073.00			18,843.81		
Spirit Wear	1,881.00			3,604.09		
Family Night (Restaurants)	2,305.00			1,445.22		
<b>Total Revenue</b>	<b>\$ 17,720.00</b>			<b>\$ 81,416.62</b>		
	2020-21 Actual	2021-22 Budget	Changes	Revised 2021-22 Budget	YTD Activity	6/30/2022 Remaining
<b>Operating Expenses</b>						
Accounting Fee	500.00	500.00		500.00	520.00	(20.00)
Admin costs (paper, ink, binders, postage)	189.28	250.00		250.00	7.94	242.06
Beautification	-			-		-
Funraising (Operations)	-	1,100.00		1,100.00	179.46	920.54
PayPal/Square Fees	220.52			-		-
Funraising (Operations) - Other	810.67			-		-
License and Filing Fees	25.00	25.00		25.00	-	25.00
Mustang Pride	-	500.00		500.00	85.72	414.28
Insurance	450.00	450.00		450.00	450.00	-
PTC Sponsored Events (non-fundraising)	-	200.00		200.00		200.00
Publicity (website)	-	250.00		250.00	121.70	128.30
Fundraising Events (\$0\$)	-			-		-
Spirit Wear						
Spirit Wear Pay Pal/Square Charges	33.18	200.00		200.00	33.86	166.14
Spirit Wear - Other	1,796.10	1,500.00	1,600.00	3,100.00	3,105.59	(5.59)
Staff Appreciation	2,085.24	1,950.00	600.00	2,550.00	2,341.77	208.23
Student Planners	2,400.00	2,420.00		2,420.00	2,398.97	21.03
WEB Program	715.25	1,000.00		1,000.00		1,000.00
<b>Total Operating Expenses</b>	<b>\$ 9,225.24</b>	<b>\$ 10,345.00</b>	<b>\$ 2,200.00</b>	<b>\$ 12,545.00</b>	<b>\$ 9,245.01</b>	<b>\$ 3,299.99</b>

	2020-21 Actual	2021-22 Budget	Changes	Revised 2021-22 Budget	YTD Activity	6/30/2022 Remaining
<b>Designated Funds</b>						
8th Grade Promotion / Dance	\$ 1,403.25	\$ 1,500.00		\$ 1,500.00	\$ 250.00	\$ 1,250.00
Art Club Fundraiser	-	286.00		286.00		286.00
Beautification Grants	467.77	1,807.00		1,807.00	1,593.66	213.34
Books for English	1,281.59		700.00	700.00	696.12	3.88
Digital Media Equipment	998.40			-		-
DVDs for English	71.41			-		-
Enrichment	-	600.00		600.00		600.00
Enrichment - PayPal Fees	-			-	26.00	(26.00)
Enrichment - Tuition Payments Instructors	-		17,565.00	17,565.00	17,565.00	-
Golf Cart	1,500.00			-		-
Golf				-		-
Partner Comission				-	52.50	(52.50)
PayPal/Square Fees				-	717.37	(717.37)
Venue				-	17,589.63	(17,589.63)
Supplies/Fees				-	961.60	(961.60)
Guitar Storage Cart	2,204.40			-		-
Science Balances	-	3,577.00	(3,577.00)	-		-
Science Equipment	3,292.76	-		-		-
<b>\$0\$ Funds</b>						
Field Day Event 2021	-		4,000.00	4,000.00	2,130.00	1,870.00
Library Supplies	-	300.00	1,200.00	1,500.00	1,370.29	129.71
Pear Deck - Subscription	-	449.97		449.97	449.97	-
PE Equipment	-		400.00	400.00	85.78	314.22
Software	-		150.00	150.00	150.00	-
Speaker	77.53			-		-
Talent Show (Leadership)	222.75			-		-
Track Equipment	-		400.00	400.00	402.19	(2.19)
Yogurt for State Testing	467.19			-		-
Teacher Classroom Supplies	-			-		-
	\$ 767.47	749.97	6,150.00	6,899.97	4,588.23	2,311.74
<b>Total Designated Fund Budget</b>	<b>11,987.05</b>	<b>\$ 8,519.97</b>	<b>\$ 20,838.00</b>	<b>\$ 29,357.97</b>	<b>\$ 44,040.11</b>	<b>\$ (14,682.14)</b>

  

Total Revenue	\$ 17,720.00	Total Revenue	\$ 81,416.62
Total Expenses	\$ 21,212.29	Total Expenses	\$ 53,285.12
Net Income	\$ (3,492.29)	Net Income	\$ 28,131.50

## UPCOMING EVENTS

Tues	5/ 17	Final PTC Meeting, Marina Village
Wed	5/25	Sunsplash Event for 8th Graders
Fri	5/27	8th Grade Promotion Ceremony