

Marina Village Middle School PTC Board Meeting Minutes

January 18, 2022 4:30 PM via Zoom

- I. Welcome (President: Samantha Casey)
 - A. Call Meeting to order at 4:33 p.m.

- II. Roll Call (Secretary: Mary Beth Seedall)
 - A. In Attendance:
 - a. Principal - Levi Cambridge
 - b. President – Samantha Casey
 - c. Vice President & Enrichment – DeAnna Carnahan
 - d. Secretary – Mary Beth Seedall
 - e. Treasurer – Michelle Starkel
 - f. Staff Appreciation – Debra Carlson
 - g. Fundraising / Spirit Wear – Stephanie Hansen
 - h. Communications – Colleen Triana
 - i. Volunteer Coordinator – Ruhi Shah

- III. Approval of agenda for current meeting (President: Samantha Casey)
 - A. Motion to approve the agenda made by Deanna Carnahan
 - B. Motion Seconded by Michelle Starkel
 - C. All in favor – agenda approved.

- IV. Approval of minutes from previous meeting (Secretary: Mary Beth Seedall)
 - A. Motion to approve December 14, 2021 meeting minutes made by Deanna Carnahan
 - B. Motion seconded by Samantha Casey
 - C. All in favor – minutes approved.

- V. Treasurer’s Report (Treasurer: Michelle Starkel)
 - A. Activity (Disbursements & Deposits) - see attached budget report
 - B. Updates
 - a. ED Savings is at \$30K, Income is \$8K (minus expenses)
 - b. SOS is almost at \$17K
 - i. Hoping to find ways to streamline donations – electronic and Paypal
 - ii. Benevity matching donations have been great
 - c. Point Break/ Core 3 is next month’s budget item.

- VI. PTC Funds Request - Samantha Casey for (Harp & Smith)
 - A. Smith: \$150 for a 1 year subscription to computer software
 - d. Motion to approve funds made by Deanna Carnahan
 - e. Motion seconded by Samantha Casey
 - f. All in favor – funds approved.
 - B. Harp: up to \$75 for sound machines to increase counseling privacy

- g. Motion to approve funds made by Samantha Casey
 - h. Motion seconded by Colleen Triana
 - i. All in favor – funds approved.
- C. Samantha Casey to email teachers to let them know of approvals; Michelle will work with them on ordering.

VII. MVMS Administrator's Update (Principal: Levi Cambridge)

A. Updates

1. Dance postponed/ rescheduled to 1/28
2. Promotion – possible outside on campus May 27. BYO seating (lawn chairs). Seating provided for SOS donors.
3. Mrs. McBee moving to another position; hired new teacher: Patricia Mayer.
4. Kids loving enrichment classes.
5. Track starts in March after Girls Basketball

VIII. Fundraising (Stephanie Hansen)

A. Dining for Dollars

1. 2/10 Crumble Cookie: 4-7 p.m.
2. 3/? Viscuso's Pizza

IX. Publicity/Website/Communications (Colleen Triana)

- A. Unable to find better website option so far, continuing search.
- B. No other updates.

X. Volunteer Coordinator (Ruhi Shah)

- A. No updates.

XI. Spirit Wear (Stephanie Hansen)

- A. Will order more t-shirts
- B. No other updates.

XII. Beautification (Levi Cambridge for Kathy Spanholtz)

- A. Garden Club every day at lunch
- B. \$79 reimbursed for supplies.

XIII. Enrichment (DeAnna Carnahan)

- A. 11 kids signed up for choir
- B. One more enrichment session to begin at end of March.

XIV. Staff Appreciation (Debra Carlson)

- A. January – kept it simple
- B. February – Tiffany Box idea
- C. Adding Bus Drivers.

- XV. New Business (President: Samantha Casey & Vice President: DeAnna Carnahan)
 - A. ByLaws Planning Meeting – rescheduled to follow next PTC meeting: 2/15 – working dinner.
 - B. Request from Jackson Elementary PTO (Ben Glickman) March 19th 5:00 PM Gala (needs volunteers for check-in). Contact Samantha Casey for more info.
 - C. Golf Fundraising Event
 - a. Michelle has secured March 28, time is up to us; Sam cannot attend event.
 - b. Need someone to spearhead committee.

- XVI. Adjourn
 - A. Samantha Casey makes motion to adjourn meeting at 5:22 p.m.
 - B. All in favor, meeting adjourned.

Marina PTC
 2021-22 Revenue / Operating Expenses / Designated Funds

	2020 -21 Actual	YTD Activity
Revenue		
8th Grade Promotion/Dance		\$ -
8th Grade SunSplash Event		
Amazon Smiles	200.00	126.56
Business / Parent Donations	2,257.00	
Beautification Grants		
Enrichment		8,045.00
Environmental Club Fundraiser		
Escrip-Raley's, Nugget, Box Tops	4.00	
Grant - Marina Village		
S.O.S. PTC Fundraiser	11,073.00	16,946.71
Spirit Wear	1,881.00	3,461.09
Family Night (Restaurants)	2,305.00	870.68
Total Revenue	\$ 17,720.00	\$ 29,450.04

	2020-21 Actual	2021-22 Budget	Changes	Revised 2021-22 Budget	YTD Activity	6/30/2022 Remaining
Operating Expenses						
Accounting Fee	500.00	500.00		500.00	520.00	(20.00)
Admin costs (paper, ink, binders, postage)	189.28	250.00		250.00	7.94	242.06
Beautification	-			-		-
Funraising (Operations)	-	1,100.00		1,100.00	250.23	849.77
PayPal/Square Fees	220.52			-		-
Funraising (Operations) - Other	810.67			-		-
License and Filing Fees	25.00	25.00		25.00	-	25.00
Mustang Pride	-	500.00		500.00	85.72	414.28
Insurance	450.00	450.00		450.00	450.00	-
PTC Sponsored Events (non-fundraising)	-	200.00		200.00		200.00
Publicity (website)	-	250.00		250.00	121.70	128.30
Fundraising Events (\$0\$)	-			-		-
Spirit Wear				-		-
Spirit Wear Pay Pal/Square Charges	33.18	200.00		200.00	31.39	168.61
Spirit Wear - Other	1,796.10	1,500.00		1,500.00	2,711.92	(1,211.92)
Staff Appreciation	2,085.24	1,950.00		1,950.00	651.00	1,299.00
Student Planners	2,400.00	2,420.00		2,420.00	2,398.97	21.03
WEB Program	715.25	1,000.00		1,000.00		1,000.00
Total Operating Expenses	\$ 9,225.24	\$ 10,345.00	\$ -	\$ 10,345.00	\$ 7,228.87	\$ 3,116.13

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Upcoming Events

2/10	4-7 pm	Crumble Cookie Fundraiser; mention Marina
2/15	4:30 pm	PTC Meeting, at Marina Village
2/15		By Laws Meeting to follow PTC meeting
3/16	1-9 pm	Viscuso's Pizza & Draft House (mountain mikes) Fundraiser -mention Marina. Dine-in, take out, deliveries. Spiritwear will be sold 6:30-8pm.
3/15	4:30 pm	PTC Meeting, at Marina Village
3/28	TBD	Golf Fundraiser
4/19	4:30 pm	PTC Meeting, at Marina Village
4/27	2-8 pm	Chick-Fil-A – mention Marina
5/17	4:30 pm	PTC Meeting, at Marina Village
5/27		8 th Grade Promotion Ceremony